
Job Description

Job title:	Chief Information Security Officer & Support Analyst
Location:	London
Company:	Resolution Life Group Services (UK) and Resolution Re Ltd. (Bermuda)
Reports To:	TBC

POSITION SUMMARY:

The Chief Information Security Officer and Support Analyst will be accountable for definition, implementation, execution, and achievement of desired outcomes for the Information Security and internal IT support function and posture for Resolution Life Group Services and Resolution Re Ltd. Primary accountability is to provide IT Security and support to Resolution Life Services team.

KEY ACCOUNTABILITIES:

Chief Information Security Officer for Resolution Life Group Services and Resolution RE Ltd. (ca. 50% of role)

- Continue to uphold a robust Information Security framework according to ISO 270001 standard, including annual recertification of ISO 27001
- Keep continuous improvement backlog to improve cyber security
- Own policies for cyber security policies and procedures
- Investigate cyber security incidents, document security breaches and assess the damage they cause
- Monitor computer networks for security issues, fix detected vulnerabilities to maintain a high-security standard
- Manage the protection of the company's information systems in a way that ensures required availability
- Develop company-wide best practices for IT security
- Research security enhancements and make recommendations to management
- Develop oversight processes for monitoring security threats and response tactics for security breaches
- Align the information protection program with other risk management programs including the enterprise risk management function and Internal Audit organization
- Ensure compliance with the information protection laws and statutes of any country hosting Company's business or information systems.
- Provide presentations at all levels of management to review strategies and associated risk analysis in developing and implementing an information protection system suited to business and operational need
- Security training selection and education

Support Analyst (ca. 50% of role)

- Key account management for O365 support
- Business rule definitions for Outlook, Sharepoint etc.
- Maintain procedures and reports that show the technical support provided to the organization
- Analyse records and logs to spot underlying trends and potential issues
- Support the implementation of new solutions or applications
- Test, evaluate, and make decisions about new technology for the business
- Participate in business-wide meetings to provide insight into technical requirements

KNOWLEDGE & EXPERIENCE

- Bachelor's degree or higher in Computer Science, Information Technology, or other related field
- Certifications; one or more of CCISO, CISSP, CISM, CISA, CIPP, CSSLP
- 3-5 years of experience and proven record of success in information protection programs and security audit practices and IT support
- Working knowledge of IT systems security and technical security threats, working knowledge of industry standards
- Executive presence, strong influencing skills and the ability to convey a common sense of purpose and develop a culture in which different areas work together as a team with respect to issues of data security.
- Strong verbal, written and presentation skills in the area of explaining information protection policies, potential threats, and level of potential adverse impact to the company at all levels of the organization, record of effectively representing the company with clients, regulators and board as needed
- Builds positive relationships across organizations that foster a strong work environment